

Marina Code – Rules and Regulations 2010 v.1

> Mooring Conditions

1. A Mooring application form must be signed and completed before a berth can be allocated. On acceptance of an application by the Company the owner must sign a Berthing Licence Agreement.
2. The vessel must be insured for no less than £3,000,000 indemnity.
3. Once a berth is allocated to a vessel it is for the sole use of that vessel only and must not be re-let or used by any other craft. Please do not moor in any other berth other than the one allocated to you. If you are unable to get back in to your allocated berth please moor alongside D pontoon and inform the Marina reception.
4. Annual mooring fees includes storage ashore (subject to availability), however does not include pulling out and launching charges.
5. Craft belonging to berth holders only are allowed into the Marina.
6. Shore power and related charges are not included in the mooring fees. Please enquire at the Marina office for further details.
7. Private use of the slipway is not included in the mooring fees and must be arranged with the Marina office before hand.
8. Trailer storage is available on request and is not included in the mooring fees. All trailers must display a tag, available at the Marina office, which is issued on payment. All trailers found not to be displaying will be moved, and removed if necessary by the Company management.
9. The Marina office must give consent for any subcontractors visiting the site to carry out work on your vessel. It is essential that all subcontractors sign in and out of the visitor's book. No competitive labour and/or services are allowed on site without the express written or verbal consent by company management.
10. The Company reserves the right to moor, re-moor, move, enter to carry out any work on the vessel if, in the Company's opinion, such be necessary for the safety of the vessel and/or the safety and/or the convenience of the users of the Marina or for the safety of the Company's premises, plant and equipment and the owner shall pay the Company reasonable charges.
11. Mooring charges are non refundable or transferable or unless otherwise indicated.
12. No 'For Sale' notices are to be displayed on any craft other than those for sale through Naburn Leisure Ltd Brokerage. The Company strictly prohibits the private sale of vessels whilst moored or stored at The Marina. Owners are not permitted to allow people on-site for the purpose of viewing and demonstrating their vessels to sell privately. Please remove your vessel from the companies' premises if you wish to sell your vessel privately. If it comes to the attention of the Company that a vessel is being advertised for sale whilst moored or stored at the Marina the company reserves the right to terminate the berthing licence agreement forthwith. Boats changing ownership under private deals will not retain the mooring unless otherwise agreed with The Company at the time of the sale.
13. All boats, equipment, vehicles and all other berth holders' possessions are stored/parked at the owner's risk. Naburn Leisure Ltd accepts no responsibility for loss, damage or theft of any berth holders possessions whilst kept at the Marina.
14. Storage ashore is allocated on a first come first served basis. Power is available on hard standing but is in short supply and is again allocated on a first come first served basis.
15. Motor Homes, Caravans and any other forms of camping are strictly forbidden unless agreed in advance at the discretion of the directors. Reasonable charges will be made.
16. Please be aware that if you have asked to be allocated electric on our metered system that, connection, meter rental and minimum charges still apply if no units have been used. If you have asked for electric but find you are not using it please call reception to be disconnected as soon as possible or you will still be charged.



17. Boats shall only be moored to bollards and equipment designated for such purpose and in such a manner and within berths or such other position as the Company may reasonably require. Owners shall provide the necessary warps and fenders for the boat and owners shall be responsible to ensure that all such warps and fenders are adequate and replaced, maintained and adjusted as necessary. It is advisable for owners to check their mooring lines before leaving the vessel to ensure it is tied up correctly. The Company takes no responsibility for any fendering provided and fixed by users to Marina pontoons and such fendering can only be attached with the permission of the Marina manager. Fenders attached to boats remain the sole responsibility of the owner.
18. All equipment associated with a vessel at the marina must have the vessels name attached to or written on it including tenders, trailers, bikes etc.

> Health and Safety / Environmental

1. Although not a requirement it is advisable for any new or inexperienced boat owners to complete an RYA helmsman course or ICC competent crew. This will give you the relevant training required to operate your vessel safely.
2. The pontoons, service bollards and life saving equipment are checked on a regular basis. If you discover or accidentally cause any damage to the pontoons or marina equipment please report it to reception immediately.
3. Please do not tamper with the electric service bollards as there is a risk of electric shock, if you are having problems with your supply please contact reception.
4. No vessels are to be fuelled with the use of cans/containers whilst in the marina as this could pose a spillage and/or fire hazard. Owners must use the Marina's designated fuel pontoon for re-fuelling..
5. All vessels must have a current and valid BSS certificate whilst moored or stored at the marina. Please make sure you have adequate fire fighting equipment onboard that is serviceable and readily available if required in an emergency.
6. Bilges are not to be pumped out in the marina / no automatic bilge pumps allowed.
7. No chemical or sea toilet or other toilet shall be discharged on or into the marina.
8. Do not tie mooring ropes to the pontoon poles.
9. Do not tie cover ropes to the boat packing's on boats laid up ashore.
10. No swimming or diving in the marina.
11. Since the floating pontoons are surrounded by water, there is an inevitable risk if you should fall in. Therefore, you must take great care at all times. Running on the pontoons is not permitted and suitable footwear must be worn. No bare feet. There are a number of lifebuoys positioned around the marina. You should make yourself familiar with the location of these emergency stations. If the pontoons are used for access only, lifejackets should not be necessary, except in icy or very wet conditions, in high winds, during the hours of darkness or when the marina is in flood. The marina advises that none swimmers, children and infants must wear life jackets at all times.
12. Warning notices on the pontoons must be obeyed at all times.
13. Please be aware that the gangways and pontoons can be slippery under certain weather conditions. Please take care when accessing the pontoons by using both handrails.
14. Do not jump from your boat onto the pontoons as you could easily slip or fall.
15. Do not leave hoses and cables in a position where they could cause a tripping hazard.
16. Management advises owners that in their opinion it is unsafe to enter on to any vessel whilst chocked ashore and, therefore, if any person or persons do so they do so at their own risk.
17. The speed limit on roadways in the Marina is a maximum of 10 M.P.H., and must not be exceeded under any circumstances.
18. Only people with valid driving licences are permitted to drive motor vehicles whilst in the Marina.
19. Cycles must not be fastened to any life buoy brackets in the Marina.



20. Barbecues are strictly not allowed down on the pontoons. Please use the grassed areas where you will have noticed we have recently provided picnic tables. This is assuming that proper barbeques are used or in the case of disposable ones that they are positioned so as not to burn the grass.
21. The Lift Dock. There is a risk of falling into the water from a significant height, which could result in serious injury. Please keep within a safe distance from the dock and do not allow children to play in the vicinity.
22. Boat Movements. Due to the nature of the site it is not possible to completely separate pedestrians from vehicles and plant machinery. Please take extra care and make sure it is safe to pass particularly when the boat hoist and forklift is in operation on the main fairway. If in doubt please check with the operator when it is safe to pass.
23. Boaters should be aware of water born viruses, bacteria and parasites. These are unlikely to present a significant risk unless they are concentrated in the form of a surface film or scum, or as a sediment. The sources can include rats, wildlife, foliage, surface water run off and discharge pipes. Examples of the possible effects include:
 - **Leptospirosis.** A flu-like illness with persistent and severe headaches transmitted mainly by rat urine. Damage to the liver, kidneys and blood may occur and in rare cases the condition can be fatal.
 - **Hepatitis.** This can cause inflammation of the liver and jaundice.
 - **Gastro-enteritis.** Characterised by cramping pains, diarrhoea, and vomiting.
 - **Salmonellosis.** Caused by salmonella bacteria resulting in gastric problems.

Further information and leaflets are available from reception. Anyone showing these symptoms should contact there doctor and seek medical advice immediately.
24. Waste oil, batteries, tar, paint, out of date flares or other dangerous or noxious substances must not be emptied or left by the Marinas normal refuse bins. These substances should be disposed off at a suitable licensed collection point. Batteries can be disposed of for free by contacting the Marina office.
25. Only wash your vessel with biodegradable soap or washing solution. Use a water gun to save water and do not let the water run for unnecessary or extended periods. Please report any leaks or burst pipes to the Marina office.

> Mooring Rules: What's Expected of You

1. The owner, his crew, or members of his family may carry out minor running repairs or minor maintenance of a routine nature, providing no nuisance or annoyance is caused to any other users of the Marina.
2. The owner shall be obliged to respect and ensure that the appearance of the Marina is to be kept in good condition and presentable at all times. Customers are required to ensure that the condition of their vessel and the area surrounding their vessel is kept clean and tidy at all times, which includes disposing of all rubbish appropriately and storing items of property tidily. Constant neglect of a vessel may result in your licence agreement being terminated.
3. The owner shall be responsible for checking at all times that there is sufficient water for access to and egress from the Marina when operating their vessel.
4. Keep to a slow speed when manoeuvring around the Marina giving one long blast at the inlet upon leaving or entering.
5. Please help us to keep the Marina tidy by not throwing any rubbish in and around the Marina. Please use the bins provided and pick up any rubbish around and about.
6. No dinghies or cycles to be left on the pontoons or under the walkways. This applies particularly in the grass cutting season to enable us to cut underneath the walkways etc.
7. Water hoses for use by berth holders only and are not to be removed. Do not drink water from the pontoon hoses.
8. Dog fouling is unacceptable. It is the owner's responsibility to remove dog fouling and place in one of the many dog waste bins around the Marina. We would urge boat owners to inform management of any persistent offenders immediately. All dogs must be kept under control at all times and must be kept on a leash whilst in the Marina. Irresponsible dog owners will be asked to leave the Marina.
9. Security keys for the Marina are for berth holders only. It is the berth holder's responsibility to close all security gates behind them. Do not allow anyone entrance through security gates unless they have a gate card.



10. Car parking is for berth holders and there crew only.
11. It is the berth holder's responsibility to look after their possessions. All outboard motors, dinghies, and other valuable equipment must be fitted with an anti theft device. Please take care to stow/remove all valuable possessions if the boat is to be laid up or not used for a prolonged period of time.
12. Please inform the Marina staff if you see anyone or anything suspicious.
13. All vessels must show a name or identification, which is clearly visible.
14. All trailers must display the name of the cruiser and be wheel clamped for which a key must be left at the Marina office.
15. Dinghies must have the name of the cruiser on and be stored aboard the owners vessel unless the company allocates a separate berth for them.
16. All vehicles must not exceed the speed limit.
17. No noisy, noxious or objectionable engines, radio apparatus, c.d. players may be operated within the Marina, which can cause a nuisance to other users in the Marina.
18. It is advisable for Owners to leave a set of keys for their vessel at the Marina reception.
19. No tyres etc are to be used as fenders on the pontoons.
20. No washing to be hung out or strung across the pontoons.
21. Please do not feed the ducks and the geese as this only encourages them to foul the pontoons. Please help to keep the pontoons clean and tidy by washing off all dirt and bird excrement surrounding your vessel.
22. If a boat owner causes damage to another boat in the Marina, or any item of Marina property including electricity boxes, it must be reported to the Marina office immediately.
23. Owners, crew and family members must not wilfully damage or foul the toilet facilities. Anyone found doing so will be excluded from the Marina immediately.
24. Boats electricity connections are for their own use only and must not be disconnected and/or used by other boat owners under any circumstances. This is theft and will be treated as such. If you have any issues with your electric supply please contact the Marina office.
25. Children using dinghies must be supervised and not permitted to use excessive speed or carry out dangerous manoeuvres at any time. Parents must ensure that children are aware of the safety issues relating to the use of dinghies, in particular the use of kill cords.
26. All marina users must respect other people's right to be allowed to enjoy their time in the marina. We would, therefore, respectfully request that noise of any kind is kept to a minimum after 11.30 pm.
27. Anti-social behaviour of any kind will not be tolerated. Please report any incidents to the Marina office.

> In the event of an emergency

- Dial 999 and select which service you require. Tell them the nature of the emergency and your location.
- Contact and inform the Marina reception on 01904 621021.
- Raise the alarm to people in the vicinity and allow the emergency services access to the Marina if it is out of hours.
- Do not attempt to tackle the incident yourself unless it is safe to do so.
- In the event of Fire – only attempt to fight the fire if it is safe to do so – evacuate the area and assemble away on the hardstanding at a safe distance. If this is not possible assemble away from the fire, upwind if possible and raise the alarm.
- Make yourself aware of where fire fighting and life saving equipment is located on the pontoons. Check your onboard safety equipment regularly and repair replace as necessary.

